



PROGRAM DESCRIPTIONS

Tech for Seniors:

Assisting participants 65+ with all things technology! Bring your device

Computer Basics:

Teaching basic computer skills starting with turning the computer on

Resume Power:

An express review of your work history for maximum results

Soft Skills Booster:

Interactive training to develop and elevate your skillset

Write the Vision!

An informative conversation building your Career Vision!

Conversation Preparation:

Teaching techniques to have a fluent conversation during an interview

Advanced Technology:

Reviewing Microsoft Programs, Google Programs, & Web Conferencing

Job Application 101:

An express review of how to efficiently and effectively apply for work